



1 Book Court, Madison WI 53713
Phone: (608) 206-2880
www.metamorphoses.org
metamorphosesfantasymakeup@gmail.com

Contract for fantasy makeup services

Client

Contact name: _____ Position: _____

Company or organization (if applicable): _____

Physical address: _____ Email address: _____

Office phone: _____ Cell Phone: _____

Requested Package (Go to website: www.metamorphoses.org to see pictures for each package)

- | | |
|---|--|
| <input type="checkbox"/> Basic Face painting only.
\$150/hour - 2 hours = \$300
<i>1.5 hours available only for groups of 10 or less within 5 miles of my home.</i> | <input type="checkbox"/> Bling & Beyond Face painting, bling art with glitters and head pieces.
\$225/hour – 2 hours = \$450
<i>2 hours minimum.</i> |
| <input type="checkbox"/> Dazzle Bling art and festival glitters, no painting.
\$150/hour – 2 hours = \$300
<i>1.5 hours available only for groups of 10 or less within 5 miles of my home.</i> | <input type="checkbox"/> Belly Painting Individual sitting or small groups of 10 or less pregnant women to be painted.
\$150/hour – 2 hours = \$300
<i>2 hours minimum for the small group.</i> |
| <input type="checkbox"/> Deluxe Face painting completed with bling art.
\$200/hour – 2 hours = \$400
<i>2 hours minimum.</i> | <input type="checkbox"/> Bride Painting Individual sitting or a group of 20 or less adults to be painted. <i>2 hours minimum for the group.</i>
\$150/hour – 2 hours = \$300 |

Event Details

Date(s): _____ Rain date: _____ Service hours from: _____ to: _____ Event hours: _____

Event name: _____ Contact person on site: _____ Cell phone: _____

Number or people to be painted _____ Age range: _____ Party Theme: _____

Name of guest of honor (if applicable): _____ Age: _____

Type of Venue and Setup

- Indoors** - A well-lit area (close to an outlet, if possible) is required
- Outdoors** - A shelter (in a shaded area, if possible) is a must.

Metamorphoses requires a shelter and a large table with two chairs per artist at every event. We can provide these items with the additional costs (see below). Choose your option:

- The client can provide a large rectangular table, a canopy or shelter and two chairs.

The client cannot provide the following: (Please check what you cannot provide and add the cost to the balance below):

- Canopy = \$60 Tables = \$25 per unit Chairs = \$20 per unit



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For crowded events, MetamorFaces may need a line manager. Please mark your option:

- Volunteer (s) will be provided by client (They should be available the whole time and show up 10 minutes before painting time for instructions).
- Artist will bring a line manager (if available), at a fee of \$30 per hour.

Event Location

Place/facility Name: _____ Address: _____

Parking instructions: (Please offer the artist a parking spot near her working area) _____

Billing Summary:

A \$50 retainer fee is required. This will be deducted from the balance unless the event is cancelled. For events that require more than 30 minutes driving, a \$1.00/mile fee will apply.

Fantasy makeup package cost per hour: \$ _____ Total of hrs. _____ = \$ _____

No. of Miles: _____ Total mileage cost: \$ _____ Parking fee: \$ _____ or: A parking pass will be provided.
(at \$1.00 / mile)

Total set up cost when adding extras (canopy, furniture, line manager, etc.): \$ _____

TOTAL BALANCE: \$ _____

THIS BALANCE SHOULD BE PAID BEFORE THE SERVICE OR ON THE DAY OF THE EVENT AT THE LATEST.

Name: _____ **Signature** _____ **Date** _____

(Please sign again at the bottom of page 2 of "Terms and Conditions" below).



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Terms and conditions:

Payment and cancellations: Payment is due upon completion of service in the form of cash or check. A \$50 retainer will be required for any event to secure time and date. Once we have received your signed contract and retainer fee, your slot will be held. The retainer fee will serve as a cancellation fee in case the event is cancelled with less than two weeks' notice. Cancellations should be notified in writing. There will be a \$25 charge for returned checks. Should it be necessary to cancel a booking, re-booking may be subject to date/time availability of MetamorFaces.

Travel: We service mainly Dane County. A travel fee may be charged for bookings beyond the Madison area. MetamorFaces requires a minimum of a 2-hour booking, unless the event is within 5 miles for a small group of 10 or less.

Age: Face painting is not recommended for children under three years old because their skin is so sensitive and susceptible to irritation from cosmetics. MetamorFaces and the artists are not responsible for reactions should a parent insist that their child be painted.

Safety First: For sanitary reasons, we reserve the right not to paint anyone with a bad cold, runny nose, flu or any COVID-19 symptoms, as well as cuts, acne or open sores on the face. In some cases, the artists may offer to paint another area of the body. Brushes, sponges and all other supplies are cleaned and sanitized before each sitting and in between clients. MetamorFaces uses FDA approved paints and cosmetic grade glitters that washes off with soap and water. **By signing below, I hereby forever release and waive my right to bring suit against MetamorFaces LLC and its owner, employees, volunteers and other representatives, in connection with exposure, infection, and/or spread of COVID-19 and other viruses, related to utilizing MetamorFaces' services and premises.**

Breaks: After working for two hours, a ten-minute break could be taken. Other brief breaks will be taken, as needed, to sanitize the face painting station. The artists will require access to lavatory facilities and water, and will need to be permitted to use them when needed. It is expected that all of the artist's supplies will be kept secure during bathroom and water breaks. At no time will any guest be permitted access to the artist's supplies/equipment without expressed permission by the artists, even in their absence.

Stop Time: The artists are only obligated to paint for the duration indicated on the contract. The client may request that the artists continue to paint beyond the duration of this contract, however the artists reserve the right to decline an extension without penalty. Extensions are billed at the regular package cost per hour paid by the client at the time of the request, or at a cost of \$10 or more per individual (the cost depends on the package chosen) paid by the guests (with the client's permission) if the artists are willing and have extra time available.

Working Conditions: The client is liable for damages and the artists reserve the right to discontinue services if faced with a situation that poses a threat to them, their supplies and/or property and the client fails to properly remedy this situation to the artists' satisfaction. Adverse conditions include, but are not limited to:



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extreme weather, a hostile environment, violence, illegal activity in or around the vicinity of the painting, and destructive and/or abusive behavior on the part of any person or pet attending.

Artwork: The artists reserve the right to not paint subject matter than is offensive, objectionable and/or disturbing. When in a public venue, the artists will only paint portions of the body that can be lawfully exposed in public. In private, the artists reserve the right to not paint any areas of the body they don't feel comfortable painting.

Photography: The artists may desire to take photographs of their artwork for their portfolio, their professional Facebook page, their website and/or other business usage of MetamorFaces. In this instance, the artists may bring individual photo release forms for parents to sign or just ask for their verbal approval. If you would like to grant the artists permission to do this, please initial _____.

Lines: If there is a long line and the closing time is near, the artists will paint or write numbers on hands or hand out numbers to the persons in line and will place a sign on the last person to stop the line. This will be done about 30 minutes before closing time. Everyone with a number will be painted. Anyone requesting a touch-up will be required to go the end of the line and this touch up will be done only if time allows it. For a large event, the client may find it beneficial to fund an assistant to manage the line of people waiting to have their faces painted. For an additional fee of \$30 per hour MetamorFaces may be able to obtain the services of a qualified assistant. The presence of an assistant allows the artists to concentrate fully on the fantasy makeup process, and thus maximizing the number of faces painted. Place your initials here if you want to fund this extra help: _____.

I read, understood and accepted all terms and conditions outlined in this booking agreement. I have reviewed all the information and find it to be accurate. I agree to contact MetamorFaces (Nuria Vega Moffat) prior to making any significant changes to the event information (i.e., date/time/venue)

Name of the person signing: _____ **Title:** _____

Phone number: _____ **E-mail address:** _____

Signature: _____ **Date** _____

How did you learn about my services? _____

Make checks payable to: MetamorFaces LLC

You can send this contract signed along with the retainer fee to:

Nuria Vega Moffat, 1 Book Ct. Madison, WI 53713

(Please let her know by e-mail or phone when it was sent)